

BYLAWS COVERSHEET FOR UNITS AND COUNCILS

PLEASE ATTACH THIS FORM TO EACH SET OF BYLAWS SUBMITTED FOR APPROVAL

SEND TO: Beth Gendreau, Parliamentarian, Thirty-Third District PTA
 9821 Horley Avenue Downey, CA 90240
 Phone: 562-413-9222 Email: bkgendreau@ca.rr.com

BYLAWS FOR: Unit _____
 Council _____
 District PTA _____ Thirty-Third District PTA, Inc. _____
 Organization Date _____
 California State PTA ID # _____
 National PTA ID # _____
 EIN # _____ FTB # _____
 Incorporation # *(if applicable)* _____
 Registry of Charitable Trust # _____
 Fiscal Year _____ March 1 to last day of February _____
 Date Submitted to district _____
 Date Submitted to state *(for district use only)* _____

ENCLOSED IS ONE (1) ORIGINAL SET OF BYLAWS WITH STANDING RULES, FOUR (4) DOUBLE-SIDED COPIES OF THE SIGNATURE PAGES, AND A \$4.00 CHECK PAYABLE TO "THIRTY-THIRD DISTRICT PTA" (bylaws copying charge) FOR (check all that apply):

- New Unit New Council Organization Date _____
- Update to most current edition without changes
- Change of Status/Name Change – original form signed by district president attached
- Mandatory update required to reinstate charter/recognition
- Proposed amendments as listed on page 2 of this form
- Additional standing rules attached as required Unit/council has no additional standing rules

FROM: Name: _____, Unit Parliamentarian
 Address: _____

Phone: (____) _____ Email: _____

Name: _____, Council Parliamentarian
 Address: _____

Phone: (____) _____ Email: _____

For District Use only: Date Received from state _____

Date Returned to unit/council _____

Page #	Article #	Section #	Proposed changes (please attach additional pages if necessary)