

Thirty-Third District



*everychild.one voice.®*

# Council Convention Handbook



**2010 California State PTA Convention**

November 2009

# CONVENTION-AT-A-GLANCE

| <b>UNLEASH THE POWER OF PTA</b>   |  |   |   |
|---|--|---|---|
| <b>WEDNESDAY, APRIL 28</b><br>5:00 PM - 8:00 PM<br>REGISTRATION/PTA STORE   |  |   |   |
| <b>THURSDAY, APRIL 29</b>   | <b>FRIDAY, APRIL 30</b>  | <b>SATURDAY, MAY 1</b>  | <b>SUNDAY, MAY 2</b>  |
| <p>7:30 a.m. – 6:30 p.m.<br/>Registration</p> <p>9:00 – 4:00 p.m.<br/>PTA Store<br/>Exhibits (free entrance today only)</p> <p>10:00 a.m. – 1:00 p.m.<br/>Workshops</p> <p>1:00 p.m. – 2:00 p.m.<br/>Bylaws Hearing<br/>Resolutions Hearing<br/>Student Orientation</p> <p>2:00 p.m. - 3:30 p.m.<br/>Rally at the Capitol</p> <hr/> <p><b>FIRST GENERAL MEETING</b><br/>4:00 p.m.<br/>Doors Open</p> <p>4:30 p.m. – 7:00 p.m.<br/>Business of the Organization:<br/>Procession of Board of Managers</p> <p>Posting of Colors</p> <p>Introduction of Board of Directors</p> <p>Introduction of District Presidents</p> <p>Greetings:<br/>Jo Loss,<br/>California State PTA President<br/>Report of the Association</p> <p>Introduction of<br/>National PTA Representative</p> <p>Jack O'Connell, California<br/>Superintendent of Public Instruction</p> <p>Registration Committee Report</p> <p>Rules and Regulations</p> <hr/> <p>7:00 p.m. – 11:00 p.m.<br/>DISTRICT &amp; COUNCIL EVENTS</p> | <p>7:00 a.m. – 8:00 p.m.<br/>Registration</p> <p>7:00 a.m. – 8:00 a.m.<br/>Bylaws Hearing<br/>Legislation Hearing<br/>Resolutions Hearing</p> <p>7:00 a.m. – 8:30 a.m.<br/>PTA Store</p> <hr/> <p><b>SECOND GENERAL MEETING</b><br/>8:00 a.m.<br/>Doors Open</p> <p>8:30 a.m. – 11:00 a.m.<br/>Business of the Organization<br/>Spotlight Awards – Units<br/>Bylaws Committee Report<br/>Legislation Committee Report<br/>Resolutions Committee Report</p> <hr/> <p>11:00 a.m. – 7:00 p.m.<br/>PTA Store<br/>Exhibits</p> <p>11:30 a.m. – 1:00 p.m.<br/>Debate State Superintendent of<br/>Public Education</p> <p>1:00 p.m. – 2:00 p.m.<br/>Resolutions Hearing</p> <p>2:00 p.m. – 3:30 p.m.<br/>Workshops</p> <p>4:00 p.m. – 5:30 p.m.<br/>Workshops</p> <hr/> <p><b>THIRD GENERAL MEETING</b><br/>7:00 p.m.<br/>Doors Open</p> <p>7:30 p.m. – 10:00 p.m.<br/>Business of the Organization</p> <p>Reflections Program Winners:</p> <p>Student Awards</p> <hr/> | <p>7:00 a.m. – 4:00 p.m.<br/>Registration</p> <p>7:00 a.m. – 8:00 a.m.<br/>Resolutions Hearing</p> <p>7:00 a.m. – 8:30 a.m.<br/>PTA Store</p> <hr/> <p><b>FOURTH GENERAL MEETING</b><br/>8:00 a.m.<br/>Doors Open</p> <p>8:30 a.m. – 10:30 a.m.<br/>Business of the Organization<br/>Entertainment:</p> <p>Introduction of Past State Presidents</p> <p>Resolutions Committee Report</p> <p>Teacher of the Year:</p> <hr/> <p>10:30 a.m. – 3:30 p.m.<br/>PTA Store<br/>Exhibits</p> <p>11:00 a.m. – 12:30 p.m.<br/>Workshops</p> <p>2:00 p.m. – 3:30 p.m.<br/>Workshops</p> <hr/> <p><b>FIFTH GENERAL MEETING</b></p> <p>3:30p.m.<br/>Doors Open</p> <p>4:00 p.m. – 7:00 p.m.<br/>Entertainment</p> <p>Business of the Organization</p> <p>Reflections Program Winners:</p> <p>Spotlight Awards – Councils</p> <p>Resolutions Committee Report</p> <p>Speaker</p> <hr/> | <p>7:00 a.m. – 8:30 a.m.<br/>PTA Store</p> <p>7:30 a.m. – 8:30 a.m.<br/>Resolutions Hearing</p> <p>8:30 a.m. – 9:30 a.m.<br/>Registration</p> <hr/> <p><b>SIXTH GENERAL MEETING</b></p> <p>8:30 a.m.<br/>Doors Open</p> <p>9:00 a.m. – 12:00 p.m.<br/>Business of the Organization</p> <p>Registration Committee<br/>Final Report</p> <p>Resolutions Committee Report</p> <p>President's Report</p> <p>Membership Awards<br/>Membership Challenge</p> <p>Invitation to 2011 Convention<br/>Long Beach Convention Center<br/>Closing Inspiration<br/>Retiring of the Colors<br/>Adjournment</p> <hr/> <div style="text-align: center;">  <p><b>SUBJECT TO<br/>CHANGE</b></p> </div> |



# CONVENTION REGISTRATION PROCEDURES

- ♦ Register directly with California State PTA.
- ♦ Three ways to register:
  - **Online:** A user-friendly online process will be set up by the registration company; payment by credit card only.
  - **USPS:** Registration forms can be mailed directly to the registration company; payment by check or credit card. (Must be RECEIVED NO LATER THAN April 16<sup>th</sup>.)
  - **Onsite:** Onsite registration; payment by cash, check or credit card.
- ♦ Units can mail registration forms for one or more individuals with one check if they do not want to use credit card(s).
- ♦ Confirmation letters will be emailed immediately upon receipt of registration information and payment. Confirmation letters will not be mailed.
- ♦ Name badges and workshop/event tickets will be mailed to those who register THROUGH March 31. They will be mailed to the address provided to exhibitors during the registration process.
- ♦ Those attendees who register after March 31 will have to obtain their name badges and workshop/event tickets onsite. There will be a fee for reprinting if badge/tickets forgotten.
- ♦ **NO REFUNDS ALLOWED!**

## ONLINE REGISTRATION PROCESS

- ♦ Go to [www.capta.org](http://www.capta.org) and click on "Convention Registration."
- ♦ Registrants will be asked where information they request from exhibitors is to be sent. The choice is "home" or "school address: Attention \_\_\_\_\_" (i.e. attention: PTA President or Membership Chair...). ALL exhibitors will have magnetic card readers – attendees may have their "magnetic card badge" swiped if they want information sent to them to the address specified.
- ♦ At the end of the registration process, the registrant will be asked to complete payment information. A confirmation letter will be immediately emailed back to the registrant.

## Membership Requirements

- ♦ Online registrants will be able to enter their PTA membership card's username and password to verify membership and will not be required to show card onsite. Mailed registrants can include a **copy** of their membership card with their registration form.
- ♦ Onsite registrants will be required to provide proof of membership at check in. A non-PTA member fee will be assessed if proof is not provided.

## Transferring Registration

- ♦ Registration **may** be transferred to another person.
- ♦ On-line registrants provide user name and password to their replacement. To expedite the registration process at convention, the replacement can then access the website and update his or her personal and workshop information through March 31 (if original attendee registered prior to March 31), or through April 16 if the original registration occurred after March 31.
- ♦ If the registration form is mailed directly to SMART-Reg, transfers must be made through Thirty-Third District PTA or onsite. Give your original bar-coded confirmation letter to your replacement so he or she can bring it to convention registration to complete the transfer.
- ♦ Changes may be made on-site; however, workshops may not be available for exchange and will be changed on a space-available basis only. Transferees who have not submitted changes must present a current PTA membership card and the bar-coded confirmation letter to the registration booth at convention in Sacramento. If no membership card is presented, then the replacement must pay the non-PTA member fee and will not be eligible to vote in the general meetings.

## REGISTRATION FEES

If membership has not been pre-verified via online-or mail, then a current PTA membership card **MUST** be presented upon arrival at convention registration. If member does not have a card, the non-PTA member registration fee will be required.

| <i>Registration Fees</i>  | <i>Feb 1 - Mar 31</i> | <i>Apr 1 - Apr 16</i> | <i>Onsite</i>                     |
|---|-----------------------|-----------------------|-----------------------------------|
| <b>Thirty-Third District PTA Fee due from all delegates</b>           | <b>\$15</b>           | <b>\$15</b>           | <b>\$15</b>                       |
| <b>Thirty-Third District PTA Dinner<br/><i>PTA School Spirit!</i></b> | <b>\$45</b>           | <b>\$45</b>           | <b>Subject to available space</b> |
| Fulltime<br>(voting/nonvoting)  | \$140                 | \$180                 | \$200                             |
| Fulltime Student<br>(voting/nonvoting)                                | \$70                  | \$70                  | \$70                              |
| One Day<br>(nonvoting)  | \$90                  | \$110                 | \$120                             |
| One Day<br>Student (nonvoting)  | \$40                  | \$40                  | \$40                              |
| Non PTA Member  | \$400                 | \$400                 | \$400                             |
| Exhibit Hall Only (PTA member)<br>FREE on Thursday, Apr 30            | \$50                  | \$50                  | \$50                              |
| Exhibit Hall Only (Non PTA member)<br>FREE on Thurs, Apr 29           | \$100                 | \$100                 | \$100                             |
| Lost Badge Replacement  | N/A                   | N/A                   | \$35                              |

### Registrations from February 1 – March 31:

- ♦ As an incentive to register early, registration rates are discounted through March 31.
- ♦ As an additional incentive to register early, those registering through March 31 will have their name badges and workshop/event tickets mailed to them! Delegates can then stop at registration to check in and get their voting card, badge holder, ribbons and totes at their convenience. There will be a \$10 fee to reprint badge/tickets if forgotten.
- ♦ Attendees who register through March 31 will have online access to their registrations through March 31, using their username and password to make any additional changes to workshops and/or to purchase additional tickets. Additional fees will be subsequently billed to their credit card.
- ♦ Changes after March 31 will have to be made onsite since badges and tickets will already be in the mailing process.

### Registrations from April 1 – April 16:

- ♦ Registration fees will increase after March 31. Late registrants will have online access to their registration information through April 16 using their username and password to make any additional changes to workshops and/or to purchase additional tickets. Additional fees will be subsequently billed to their credit card.
- ♦ Attendees registering after March 31 **MUST** bring their confirmation letter and membership card (if prior verification has not been provided as outlined in Membership Requirements) to convention registration to check in and obtain their badge, workshop/event tickets, badge holder, voting cards, ribbons, and totes.

### Registrations after April 16:

- ♦ Attendees registering after April 16 will have to register onsite with the highest registration fees.

## NEW FROM THE CALIFORNIA STATE PTA FOR 2010 CONVENTION

- **Special Ribbon Pack:** For a \$20 donation to the California State PTA, you will receive a pack of five specially designed ribbons to adorn your badge holder. These are in addition to the usual delegate ribbons that are so coveted by all who attend convention.
- PTA Store and Exhibits hours have been extended on Friday.
- There will not be an official statewide evening event. Instead, there will be a “Rally at the Capitol” on Thursday, April 29<sup>th</sup>, from 2:00 p.m. to 3:30 p.m. Additionally, we will have an extra night available for district and council events.
- There will be a “Candidate’s Debate for the Office of State Superintendent of Public Education” on Friday, April 30<sup>th</sup>, from 11:30 a.m. to 1:00 p.m.
- There will not be a “Healthy Walk” this year. Instead, the State PTA will be emphasizing the importance of getting enough sleep by holding its first “Sleep In” this year.



## ENCORES FROM 2009

- Registration will be expedited when proof of membership is provided online or sent with mailed registrations.
- Name badges and workshop tickets will be mailed directly to the address provided if the registration was received by March 31<sup>st</sup>. This is the address which is provided to exhibitors during the registration process.
- Name badges and workshop tickets will be available for pickup at the Registration Booths at convention if you did not provide proof of membership during registration or if you registered between April 1<sup>st</sup> through April 16<sup>th</sup>.
- **State PTA Convention Shirts and Pins:** Convention shirts and pins will be available through the registration process. Please check the Registration Books which will be mailed beginning January 2<sup>nd</sup> for information on pricing and sizing.
- Exhibit Hall entrance will be FREE to everyone on Thursday, April 29<sup>th</sup>.

## 2010 Convention Housing Information



Housing reservations will be coordinated by the Sacramento Convention Visitors Bureau. Housing Forms will be available in the Convention Registration Book and online at [www.capta.org](http://www.capta.org).

Hotel Reservations will be available starting at 8:00 a.m. on February 1, 2010. A deposit of \$150 per room will be required. Payment may be made by credit card for online reservations or by check for mailed or faxed housing reservations.

**Hotel check-in is 3:00 p.m.; check-out is at 11:00 a.m.**

Pay attention to the cancellation policies listed in the Registration Book. Hotel reservations cancelled after March 1, 2010 will be charged a \$50 processing fee.

| <i><b>Hotel</b></i>           | <i><b>Single</b></i> | <i><b>Double</b></i> | <i><b>Triple</b></i> | <i><b>Quad</b></i> |
|-------------------------------|----------------------|----------------------|----------------------|--------------------|
| Sheraton Grand                | \$165                | \$165                | \$190                | \$215              |
| Hyatt Regency                 | \$165                | \$165                | \$190                | \$215              |
| Residence Inn at Capitol Park | \$149                | \$149                | \$149                | \$149              |
| Citizen Hotel                 | \$124                | \$124                | \$124                | \$124              |
| Holiday Inn Express           | \$109                | \$109                | \$109                | \$109              |
| Clarion Hotel Mansion Inn     | \$99                 | \$99                 | \$99                 | \$99               |

(Rates listed do not include 12% Occupancy Tax or additional service charges.)



# Thirty-Third District PTA Convention Information

## What's NEW for 2010?

- ✓ CONVENTION ORIENTATION will be held on Monday, April 5, 2010, at Hawthorne Memorial Center in the morning at 9:30 a.m. AND at the district office in Lakewood in the evening at 7:00 p.m.
- ✓ Our HOSPITALITY DESSERT RECEPTION will be held in a banquet room at the Hyatt Regency. The event is scheduled for Thursday, April 29<sup>th</sup>, from 8:30 p.m. to 10:30 p.m.
- ✓ To reduce costs, we will not have a District Hospitality Suite.
- ✓ The Convention Committee will be providing delicious morning snacks during the morning General Meetings. Grab your coffee and get to the meetings early to enjoy a yummy treat!
- ✓ We will have a CONVENTION SCAVENGER HUNT!

## What will be an ENCORE from 2009?

- ✓ We will be assigning CONVENTION MENTORS to all delegates and councils. Letters will be mailed to all delegates introducing their respective mentors.
- ✓ We will have a DISTRICT DINNER at the Sacramento Convention Center on Saturday, May 1<sup>st</sup>.
- ✓ District camp shirts and pins will be available for purchase. We are wearing the same shirt that was sold for 2009.
- ✓ The convention committee will be providing giveaways during the General Meeting sessions. Arrive early to get yours!!!

## Thirty-Third District Camp Shirts & Pins



We will be offering our very stylish Thirty-Third District PTA black short-sleeved camp shirts on a pre-order basis again this year. This is the same shirt that many of us purchased and wore to last year's convention in San Jose. The cost is \$35 and the shirt comes in both men's and lady's versions. Our Thirty-Third District PTA Crescent Moon pins are also available for purchase at \$3 each. Your district camp shirts and pins can be ordered for convention by completing our Thirty-Third District PTA State Convention 2010 Registration Form on last page of this handbook or by completing the separate District Shirt Order Form.



# PTA PRESS RELEASE GUIDELINES

## **E-mailing is the current preferred mode for sending press releases.**

Send them by cut-and-paste, not attachments. This is to make it as easy as possible for media outlets to access and use them.

## **Here's the general format for a press release:**

*Your PTA's name and address*

*Contact person's name, phone(s), e-mails*

*(Pick someone who's genuinely knowledgeable and readily available).*

### *Headline:*

## **SPRINGFIELD ELEMENTARY ELECTS DELEGATES TO ANNUAL PTA CONVENTION**

*It's hard to put a really colorful head on a basic press release, but one key is to make it sound like a news event of some kind is being reported: "Delegates elected to attend convention," rather than "Delegates plan for convention."*

*The lead paragraph contains the information who, what, when, where and sometimes why:*

Parent volunteer leaders Marge Simpson and Ned Flanders have been selected to represent Springfield Elementary among some 3,000 statewide delegates at the California State PTA's 111<sup>th</sup> Annual Convention in Sacramento from April 29 – May 2, 2010.

*Elaborate in the second paragraph as needed to explain briefly but adequately.*

The delegates represent California's 1 million PTA members in more than 4,000 schools. State convention delegates set PTA policy – guiding advocacy and the organization's focus – by voting on resolutions. Delegates learn about current issues in education, network to share best practices, and hear experts and inspirational speakers.

*Use a strong quote from a PTA leader or other notable figure as your tool for explaining the importance or relevance:*

"Every year, the state convention re-energizes and renews the PTA's advocacy for children and public schools," said [name of PTA leader]. "Delegates get an immersion course in current issues, and they gain information and inspirations that they take home to help PTA volunteers make the most of our work in our schools and communities."

*If appropriate, give specific examples and details. It's ideal to localize them if possible to reflect issues of importance and interest in your school and community.*

Resolutions to be voted on this year address \_\_\_\_ and \_\_\_\_ (pick the hottest relevant topics), among other vital issues. This year's delegates will learn about such issues as (hot topic 1), (hot topic 2) and (hot topic 3) at convention workshops. They will hear speakers such as (hot name 1, and/or brief description) and (hot name 2, and/or brief description).

*Make sure to provide, succinctly but adequately, enough background to explain PTA's mission and importance. This can be the last paragraph, though it's also effective to use another quote – a strong one summing up the point of your press release – to end the release.*

The California State PTA is a branch of the 113-year old National PTA, which has more than 6 million members nationwide. The PTA is the nation's oldest, largest and highest-profile volunteer organization working on behalf of public schools, children and families, with the motto "Every child, one voice."

PTA volunteers work in their schools and communities to improve the education, health and welfare of all California children and youth. The PTA also advocates at national, state and local levels for education and family issues. The PTA is non-profit, non-partisan, non-sectarian and non-commercial. For more information, go to [www.capta.org](http://www.capta.org).

"Our children benefit from what our delegates learn at the convention," said [name.] "That's the real reward of parent involvement."

### **Other press release pointers:**

*Avoid jargon and PTA insider language. Using the number of a district without explaining that is one example. (The California State PTA's 49<sup>th</sup> District encompasses 600 schools in 25 districts in A, B, C and D counties.)*

*Don't be boring!*

*Don't use PTA insider terminology without explaining it (35th District PTA, for example).*

*Assume that the reader has zero prior knowledge.*

*Focus on specifics rather than generalities, and relevance or impact on schools and children rather than procedural issues.*

*Give examples and specifics. Try to choose examples with a connection to newsworthy issues, and that make sense to non-insiders and readers who aren't well-informed about education issues. (For example, briefly describe selected convention resolutions.)*

*Use a good, thorough, clear description of PTA in every press release. It can be the same one in every press release, such as:*

The California State PTA is a branch of the 113-year old National PTA, which has more than 6 million members nationwide. The PTA is the nation's oldest, largest and highest-profile volunteer organization working on behalf of public schools, children and families, with the motto "Every child, one voice." PTA volunteers work in their schools and communities to improve the education, health and welfare of all California children and youth. The PTA also advocates at national, state and local levels for education and family issues. The PTA is non-profit, non-partisan, non-sectarian and non-commercial. For more information, go to [www.capta.org](http://www.capta.org).

## **PRESS RELEASES FOR COUNCIL/DISTRICT PTAs**

(Use your own PTA letterhead)

XXX District PTA  
123 Elm St., Springfield, Calif.

Contact: Marge Simpson, President  
marge@simpsons.com  
555-555-5555

### **PRESS RELEASE**

#### **XXX PTA NAMES DELEGATES TO ANNUAL STATE CONVENTION**

*(In the headline, use some kind of descriptive adjective rather than the number for your district – “Sierra foothills PTA,” “Fresno-area PTA,” etc.)*

(Number) delegates from PTAs in the (locale) area have been elected to represent their schools among some 3,000 statewide delegates at the California State PTA’s 111<sup>th</sup> Annual Convention in Sacramento from April 29 – May 2, District PTA President (Name) has announced.

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“Every year, the state convention re-energizes and renews the PTA’s advocacy for children and public schools,” said [name of PTA leader]. “Delegates get an immersion course in current issues, and they gain information and inspiration that they take home to help PTA volunteers make the most of our work in our schools and communities.”

*It’s ideal to localize the details if possible to reflect issues of importance and interest in your school and community. If your school, council, district etc. has sponsored a resolution or event, this is a good place to include it.*

Resolutions to be voted on this year address \_\_\_\_\_ and \_\_\_\_\_(pick the hottest relevant topics), among other vital issues. This year’s delegates will learn about such issues as (hot topic 1), (hot topic 2) and (hot topic 3) at convention workshops. They will hear speakers such as (hot name 1, and/or brief description) and (hot name 2, and/or brief description).

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“Our children benefit from what our delegates learn at the convention,” said [name.] “That’s the real reward of parent involvement.”

## **PRESS RELEASES FOR UNIT PTAs**

(Use your own PTA letterhead)

### **Springfield Elementary PTA**

123 Elm St., Springfield, Calif.

Contact: Marge Simpson, President

[marge@simpsons.com](mailto:marge@simpsons.com)

555-555-5555

### **PRESS RELEASE**

#### **SPRINGFIELD ELEMENTARY ELECTS DELEGATES TO ANNUAL PTA CONVENTION**

Parent volunteer leaders Marge Simpson and Ned Flanders have been selected to represent Springfield Elementary among some 3,000 statewide delegates at the California State PTA's 111<sup>th</sup> Annual Convention in Sacramento from April 29 – May 2, 2010.

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“Every year, the state convention re-energizes and renews the PTA's advocacy for children and public schools,” said [name of PTA leader]. “Delegates get an immersion course in current issues, and they gain information and inspiration that they take home to help PTA volunteers make the most of our work in our schools and communities.”

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“Our children benefit from what our delegates learn at the convention,” said [name.] “That's the real reward of parent involvement.”

**PARENT/GUARDIAN APPROVAL AND CONSENT TO TREATMENT FORM**  
**California State PTA Convention, April 29 – May 2, 2010 ♦ Sacramento, CA**  
**Student must bring this completed form to convention. DO NOT MAIL**

Print Student Name: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Student address at convention: \_\_\_\_\_

Unit PTA Name: \_\_\_\_\_ District PTA Name: \_\_\_\_\_

Name of responsible adult at convention: \_\_\_\_\_

Adult address at convention: \_\_\_\_\_ Cell phone: \_\_\_\_\_

I (we), as parent(s) or guardian(s) of the above-named minor, consent to the participation of said minor in the California State PTA convention and do hereby for my child, myself, my heirs, executors and administrators remise, release and forever discharge the California Congress of Parents, Teachers, and Students, Inc., the local PTA/PTSA, council (if in council) and district; and all PTA officers, employees, and agents of each of the foregoing, acting officially or otherwise, from any and all claims, demands, actions or causes of action on account of the death or any injury to said minor which may occur by reason of the activity referred. I do hereby certify that to the best of my knowledge and belief said minor is in good health.

In case of illness or accident, permission is granted for emergency treatment to be administered, including any X-ray examination, anesthetic, medical or surgical diagnosis or treatment, and hospital service that may be rendered to said minor, under the instructions of the president of the California State PTA or her agent, as agent(s) for the undersigned. It is understood that this consent is given in advance of any specific diagnosis or treatment being required, but is given to encourage those persons who have temporary custody of my child to exercise their judgment as to the requirements of such diagnosis or medical or surgical treatment. It is further understood that the undersigned will assume full responsibility for any such action, including payment of costs.

I hereby advise that the above-named minor has the following allergies, medicine reactions or unusual physical condition which should be made known to a treating physician. (If none, please write the word "NONE" below.)

**List any allergies, medicine reactions or unusual physical condition:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No drugs, alcohol, tobacco products, immoral behavior or sexual misconduct will be allowed. If an infraction occurs the parents will be called, and the student will be sent home. Parents will be responsible for any additional costs incurred as a result of the student's actions.

If the minor chooses to participate in the Healthy Walk, the following waiver must be completed by the parent/guardian.

[ ] I verify that \_\_\_\_\_ is physically fit and able to participate in the Healthy Walk and hold the California State PTA, including all unit, council and district PTAs harmless.

**STATEMENT OF UNDERSTANDING**

**By registering you agree to the terms and conditions set forth in the Registration information of the Registration Book for the 2010 California State PTA Convention in Sacramento. This registration is transferable. Payments for transfers must be handled between you and your replacement and your unit/council/district PTA president. There are no refunds for State PTA Registration and Event Fees.**

**PHOTOGRAPHY RELEASE**

**By registering for or attending the California State PTA Convention you hereby grant and assign the California State PTA and its legal representatives the irrevocable and unrestricted right to use and publish for editorial, trade, advertising or any other purpose and in any manner and medium, including website and internet promotion, all photographic, video, and digital images of you and your guests taken while in attendance at the California State PTA Convention. By registering for or attending the California State PTA Convention you hereby release the California State PTA and its legal representatives from all claims and liability relating to said photographs, video and digital images.**

We have read the California State PTA’s Parent/Guardian Approval and Consent to Treatment and agree with all of the guidelines. My child has permission to attend the California State PTA convention in Sacramento, CA on April 29 – May 2, 2010.

**Signatures**

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

**Name and address of alternative person to be notified in case of an emergency:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

*Completed form **MUST** accompany students to convention under 18 years of age and is to be filed with the California State PTA registration chairman before the start of the convention.*